



THE CORPORATION OF THE TOWNSHIP OF BONFIELD
EMERGENCY SERVICES COMMITTEE MEETING
June 16th, 2025

PRESENT: Steve Featherstone, Chair Allan Reid, CEMC
 Shaun McGee, Fire Chief

STAFF PRESENT: Santana Chubb, Clerk

EXCUSED ABSENCE: Donna Clark, Vice-Chair

1. Call to Order

Motion 1

Moved by Allan Reid
THAT this meeting be opened at 6:00 p.m.

Seconded by Shaun McGee

Carried Steve Featherstone

2. Adoption of Agenda

Motion 2

Moved by Shaun McGee Seconded by Allan Reid
THAT the agenda for the Emergency Services Committee Meeting for June 16, 2025,
be approved as circulated.

Carried Steve Featherstone

3. Disclosure of Pecuniary Interest: None for this session

4. Adoption of Previous Minutes

Motion 3

Moved by Allan Reid Seconded by Shaun McGee
THAT the minutes of the Emergency Services Committee Meeting held May 27, 2025,
be adopted as circulated.

Carried Steve Featherstone

5. Presentation & Delegations: None for this session

6. Staff Reports

6.a Report from Fire Chief regarding recent call reports, training, and community involvement.
The Fire Chief gave a brief report on recent calls, training, community involvement and other
relevant information from May 22 to June 11, 2025.

Recent Calls:

The volunteers responded to a total of 8 calls.

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Types of calls:

- 6 medical
- 1 landfill fire
- 1 residential alarm

2025 calls to date: 44

Current volunteer staff: 16 operational members

Recent Training:

Weekly Training:

- EMS and Medical call procedures and equipment refresher
- PPE
 - Bunker gear familiarization
 - SCBA checks
 - Personal bunker gear inspections
- Cleaned Fire Hall
 - Swept floors
 - Washed/cleaned trucks

Special Training:

- The firefighters are preparing for Wildland fire season
- The firefighters are preparing for their NFPA certifications

Fire Chief Updates:

- The Fire Chief has completed the Regulatory and Establishing bylaws for review by the CAO
- The Fire Chief is regularly reviewing the fire rating for the township
- Performing ongoing training for the new recruits

Fire Prevention:

- Fire Prevention is ongoing during calls
- The FPO is building a 2025 calendar of events
- FPO training is underway
- Fire/CO alarm inspection plan in progress for 2025-2026

Community involvement:

- June 7, the Fire Department participated in the Bonfield Community Day with a fundraiser at the fire hall, which included a car wash, snow cones and a dunk tank. The funds will go towards the Bonfield Firefighters Association, which gives back to the community.
- July 1, the firefighters will have a Fire Prevention table at the Canada Day celebration.

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6.b Report from the CEMC regarding the changes and affects of the proposed amendments to the Emergency Management and Civil Protection Act.

The CEMC gave a brief report on the changes and affects of the amendment and noted the following.

- The amendment will enhance the emergency management effectiveness and efficiency.
- It focuses on better coordination and resource allocation.
- It addresses future challenges in disaster response.

7. Items for Committee Discussion

8. Resolutions to be Considered for Council Recommendation: None for this session

9. Correspondence: None for this session

10. Closed Session: None for this session

11. Adjournment

Motion 4

Moved by Shaun McGee

THAT this meeting be adjourned at 6:13 p.m.

Seconded by Allan Reid

Carried Steve Featherstone

CHAIR

SECRETARY